

SD #73 BCeSIS Secondary Teacher Assist Resource Manual

Progress Report Button

Academic Progress Report (TA) Calls Academic Progress Report (TA)

This report has many options. Select the options you want. The fields are optional. You can put a message (Message to Parent) at the bottom of the report and you can print the report in Landscape or Portrait.

The screenshot shows the 'Academic Progress Report (TA)' window for Blue Valley North High School. The 'Report Title' is 'Academic Progress Report(TA)'. The 'Select Classes' dropdown is set to 'S2 T0 D0 P1 Wrld Proc(BU0218 - 01)'. The 'Report Cycle' is empty, 'Unit of Study' is 'All', and 'Assignment Type' is 'All'. There are 'From Date' and 'To Date' fields with '+' signs. Below these are several checkboxes: 'Group by Unit of Study', 'Group by Assessment Type', 'Include Summary by Assessment Typ...', 'Include Class Average?', 'Include Assign date and Due date?', 'Include Daily Absences?', 'Include signature?', and 'Print Alpha Currm?'. A 'Message to Parent' text area is at the bottom. At the very bottom, there are 'Print in background?' (set to 'No') and printer icons.

Timetable Button

Calls Student Timetables. This report shows the students schedules.

The screenshot shows the 'BV Schedule' window for Blue Valley North High School, School Year 2003/2004. The 'Report Title' is 'BV Schedule'. The 'Extract' date is '2004-06-04 10:46 AM' and the 'Home Room Semester' is '2'. There are three columns of checkboxes: 'Locker Information' (Print Locker Combina..., Print Locker Number), 'Parent Information' (Print Parent Detail, Print Student Detail), and 'Print Semester: All' and 'Print Blank Schedules?' (checked). A 'Sort by' dropdown is set to 'Alpha'. A 'Message' text area contains a blue-highlighted message: 'The school year has been extended because of our snow days. Underclass finals for hours 5, 6, & 7 will be on June 1st; hours 3 & 4 on June 2nd; hours 1 & 2 on June 3rd. It is important that every student be in attendance and on time for finals.' At the bottom, there are 'Print in Background?' (set to 'No') and printer icons.